

Application Guidelines for the 2024 “Co-Flower Fellowship”

1. Objective

The purpose of this fellowship is to provide an environment in which excellent female students enrolled in the doctoral program can concentrate on their research at the University and to secure career paths that will nurture creative female researchers who will play an important role in the future.

2. Target applicants

The target students for “Co-Flower Fellowship” will be the female students who are currently enrolled in doctoral courses at the Integrated Graduate School of Medicine, Engineering, and Agricultural Sciences, University of Yamanashi, or female students who intend to enroll in October 2024 and who meet the application criteria listed below.

3 Number of fellows selected

1 student

4. Eligibility for Application

Applicants who have excellent research skills and wish to concentrate on research who meet the all requirements listed in each of the following items.

- (1) Applicants must be enrolling in a doctoral course of University of Yamanashi in October 2024 or already enrolled in the above course. (excluding those who are treated as “working adult students” receiving or having a system to receive an amount equivalent to living expenses from their affiliated companies/institutions, and those who are taking a leave of absence from the university or have exceeded the standard candidature period).
- (2) Students must be below 30 years of age at the time of entering the doctoral course. However, for those who have undergone life events such as childbirth and childcare, special consideration can be given when it comes to the age requirement for depending on individual circumstances.
- (3) Students must not be special researchers from the Japan Society for the Promotion of Science, international students who receive support from the

government-funded international student system, or international students who receive support from their own countries such as scholarships. In addition, they must not be recipients of the Doctoral Human Resource Development Project by "Crossing Borders" .

(4) Students must be recommended by her supervisor.

5. Support period

By the end of March 2025.

6. Details of Support

The fellowship provides financial support and research funding and the opportunity to focus on research.

- Financial support : 100,000 yen per month
(paid every month on the payment date stipulated by the University)
- Research funding:300,000 yen per year

7. Application procedures

Application Documents: Attached Application Form (Form 1)

Form 1 is to be submitted to the Graduate School Support Office of the Educational Affairs Planning Division by the deadline.

e-mail : inshien-as@yamanashi.ac.jp (Submit the form as an attachment)

* Notes

- During submission, please write ' Application for Doctoral Program Student Support Project ' in the email subject line.
- Applications will not be accepted after the submission deadline.
- You should receive a reply email acknowledging receipt of your application by the next day (excluding Saturdays and Sundays). If you did not receive this acknowledgement email, please contact us immediately at info-as@yamanashi.ac.jp.

8. Application deadline

Thursday, September 12, 2024, noon (strict deadline)

9. Selection of applications

Selection of applicants will be conducted by the “Co-Flower Fellowship” Selection Screening Committee .

10. Selection method and Screening policies

Selection is made on the basis of the following screening policy (1) to (4), based on the presentation and question-and-answer session on the application form and research plan, etc.

- (1) The applicants are expected to be outstanding researchers who will role in the future of academia.
- (2) The research described in the application should be excellent in its conception, with a clear description of the circumstances leading to the establishment of the research question. In addition to being original research, it should also show future prospects.
- (3) The applicant should have outstanding research accomplishment abilities.
- (4) Those who have prior experience applying to be special researchers of the Japan Society for the Promotion of Science will be given priority.

11. Selection Results

Notification of the results of the selection will be made to the applicant herself and her supervisor.

12. Obligations of adopter (selected applicants)

In view of the intent of the program, the adopter shall have the following obligations.

- (1) Concentrate on research activities based on the research plan, except for disruptions related to childbirth, childcare, injuries, or illnesses.
- (2) Participate in programs related to improving research capabilities implemented by the University.
- (3) Regularly report to the University the status of your research.
- (4) Have regular face-to-face meetings with your mentors.
- (5) Apply to become a special researcher of the Japan Society for the Promotion

of Science

- (6) In conducting research, the adopter shall be fully aware that the research funds are publicly funded, comply with all relevant laws and regulations, and conduct the research efficiently and without misconduct.

13. Termination of financial support

In the case where the following events occur, financial support and research funding will be terminated and the adopter may be required to return any monies received in the past.

- (1) In the event that the student no longer meets the criteria stipulated under Item 4.
- (2) In the event that the research is not progressing according to the research plan. or when the student is deemed to have not adequately met her obligations.
- (3) In the event that the adopter applies to terminate the fellowship.
- (4) Other cases where the President of the University deems that there is sufficient reason to terminate the financial support.

The amount to be returned to the University will be as follows.

Financial support:

Category	Amount to be reduced
If you are eligible to receive payment from the 1st to the 15th of the month	No reduction at all for that month
If you are eligible to receive payment after the 16th day of the month	Reduction of 1/2 the amount to be received for the month
If your eligibility is discontinued between the 1st and the 15th of the month	The entire amount for that month will be reduced.
If your eligibility is discontinued after the 16th day of the month	Reduction of 1/2 the amount to be received for the month
If your eligibility is discontinued on the last day of the month	No reduction at all for that month

In the case of loss of life	No reduction at all for that month
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Research Fund

Unused portion from the date of eligibility to the date where the support was withdrawn.

14 Career Path

- If the adopter wishes to do so, she may continue to be employed as a specially-appointed assistant professor at the University after completing the doctoral program.
- The term of employment of specially-appointed assistant professors shall be two years, and depending on the evaluation conducted prior to the expiration of the employment period (results of faculty evaluation, etc.), the employment contract may be renewed, or the fellow may be reemployed as a permanent faculty member.

15. Points to take note of

- Since financial support is taxable as miscellaneous income and a final declaration concerning income tax is required, each individual must take the responsibility to make a tax declaration.
- It is possible for a fellow to receive wages for TA and part-time work as long as this work does not interfere with the fellow's research activities. In addition, the fellow can still receive prize money such as academic awards from academic societies, and compensation for paid internships.
- If the fellow is already receiving support from other scholarships, etc., the fellow should check the conditions stipulated by the other institutions, and take the necessary appropriate actions such as withdraw from other scholarships.

16. Others

- Adopter will be requested to submit a pledge indicating that they will devote themselves to research activities.
- Information regarding adopter's names, majors and courses will be published on the University's homepage.

- After the selection has been made, supervisors of adopter will be requested to submit a document which state the education and guidance policies for the students concerned. Information regarding forms, etc., will be made available together with the notification of selection results.

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