

## **AY 2023 Application Guidelines for “Co-Flower Fellowship”**

### **at University of Yamanashi**

#### 1. Objective

The purpose of this fellowship is to provide an environment in which excellent female students enrolled in the doctoral program can concentrate on their research at the University and to secure career paths that will nurture creative female researchers who will play an important role in the future.

#### 2. Target applicants

The target students for “Co-Flower Fellowship” will be the female students who are currently enrolled in doctoral courses at the Integrated Graduate School of Medicine, Engineering, and Agricultural Sciences, University of Yamanashi, or female students who intend to enroll in October 2023 and who meet the application criteria listed below.

#### 3. Number of fellows selected

1 person

#### 4. Eligibility for Application

Applicants who have excellent research skills and wish to concentrate on research who meet the all requirements listed in each of the following items.

- ( 1) Students enrolled in a doctoral program in the academic year in which the application is submitted, or those who plan to enroll in October 2023 (excluding those who are considered “working adult students” who receive sufficient living expenses equivalent from their affiliated companies, etc., those who are enrolled under a system that enables them to receive income, those who are taking a leave of absence from university, and those who have exceeded the standard candidature period).
- ( 2) The student must be below 30 years of age at the time of entering the doctoral course. However, for those who have undergone life events such as childbirth and childcare, special consideration can be given when it comes to the age requirement for approximately one to two years, depending on individual circumstances.
- ( 3) Students must not be special researchers from the Japan Society for the Promotion of Science, international students who receive support from the government-funded international student system, or international students who receive support from their own countries such as scholarships. In addition, they must not be recipients of the Doctoral Fellowship for Interdisciplinary Research at the University of Yamanashi or recipients of the ‘Support for Pioneering Research Initiated by the Next Generation’.
- ( 4) The student must be recommended by her supervisor.

#### 5. Period of Fellowship

By the end of March 2024.

## 6. Terms of the financial support

Financial support that will allow students to concentrate on their research, together with research funds, will be provided so as to nurture creative researchers who can take on important roles in the future, by providing opportunities for them to independently engage in research without restricting their ideas at the beginning period of their research career.

- Financial support that will allow students to concentrate on their research 100,000 yen per month (paid every month on the payment date stipulated by the University)
- Research funding: 250,000 yen per year

## 7. Application procedures

Application Documents: Attached Application Form ( Form 1 )

Form 1 is to be submitted to the Graduate School Support Office of the Educational Affairs Planning Division by the deadline.

e-mail ([inshien-as@yamanashi.ac.jp](mailto:inshien-as@yamanashi.ac.jp)) (Please submit the form as an attachment)

\* Notes

- During submission, please write ‘Application for Doctoral Program Student Support Project’ in the email subject line.
- Applications will not be accepted after the submission deadline.
- You should receive a reply email acknowledging receipt of your application by the next day (excluding Saturdays and Sundays). If you did not receive this acknowledgement email, please contact us immediately at [info-as@yamanashi.ac.jp](mailto:info-as@yamanashi.ac.jp).

## 8. Application deadline

Strictly by 15:00 p.m. on October 16 (Monday), 2023

## 9. Selection of applications

Selection of successful applicants will be conducted by the “Co-Flower Fellowship” Selection Screening Committee .

## 10. Selection method and screening policies

Selection will be made based on the application documents and question-and-answer sessions regarding the applicants’ research plans, etc. using the following screening policies (1) to (4):

- ( 1 ) Selected applicants are expected to be outstanding researchers who will role in the future of academia.
- ( 2 ) The application should clearly demonstrate the trajectory through which the applicant arrived at her research theme, and the ideas contained within should be of outstanding quality. In addition, the research method should contain originality, and future developments in terms of the

applicant's own research agenda should be demonstrated.

- (3) The selected applicant should have outstanding research accomplishment abilities.
- (4) Those who have prior experience applying to be special researchers of the Japan Society for the Promotion of Science will be given priority.

#### 11. Selection Results

Notification of the results of the selection will be made to the applicant herself and her supervisor.

#### 12. Obligations of selected applicants

In accordance with the purpose and objectives of the support system, the successful applicant will have to take on following obligations.

- (1) Concentrate on research activities based on the research plan, except for disruptions related to childbirth, childcare, injuries or illnesses.
- (2) Participate in programs related to improving research capabilities implemented by the University.
- (3) Regularly report to the University the status of your research.
- (4) Have regular face-to-face meetings with your mentors.
- (5) Apply to become a special researcher of the Japan Society for the Promotion of Science.
- (6) When conducting research, be fully aware that the research funds come from public funds and comply with the relevant laws and regulations, and conduct your research in an efficient manner such that there is no misconduct.

#### 13. Termination of financial support

In the case where the following events occur, financial support and research funding will be terminated, and there may be cases where the student will be asked to return the sums of money which have been previously received.

- (1) In the event that the student no longer meets the criteria stipulated under Item 4.
- (2) In the event that the research is not progressing according to the research plan or when the student is deemed to have not adequately met her obligations.
- (3) In the event that the student applies to terminate the fellowship.
- (4) Other cases where the President of the University deems that there is sufficient reason to terminate the financial support.

2 The amount to be returned to the University will be as follows.

Financial support to allow the student to concentrate on her research

Category	Amount to be reduced
If you are eligible to receive payment from the 1st to the 15th of the month	No reduction at all for that month
If you are eligible to receive payment after the 16th day of the month	Reduction of 1/2 the amount to be received for the month
If your eligibility is discontinued between the 1st and the 15th of the month	The entire amount for that month will be reduced.
If your eligibility is discontinued after the 16th day of the month	Reduction of 1/2 the amount to be received for the month
If your eligibility is discontinued on the last day of the month	No reduction at all for that month
In the case of loss of life	No reduction at all for that month

Research Fund

Unused portion from the date of eligibility to the date where the support was withdrawn.

#### 14. Career Path

- If the fellow wishes to do so, she may continue to be employed as a special assistant professor at the University after completing the doctoral program.
- The fellow will be employed as a special assistant professors for two years, and depending on the evaluation conducted prior to the expiration of the employment period (results of faculty evaluation, etc.), the employment contract may be renewed, or the fellow may be reemployed as a permanent staff member.

#### 15. Points to take note of

- Since financial support is taxable as miscellaneous income and a final declaration concerning income tax is required, each individual must take the responsibility to make a tax declaration.
- It is possible for a fellow to receive wages for TA and part-time work as long as this work does not interfere with the fellow's research activities. In addition, the fellow can still receive prize money such as academic awards from academic societies, and compensation for paid internships.
- If the fellow is already receiving support from other scholarships, etc., the fellow should check the conditions stipulated by the other institutions, and take the necessary appropriate actions such as withdraw from other scholarships.
- 4. As mentioned in (1) above, the amount received from affiliated companies etc. which is adequate to cover living expenses is stipulated at 2.4 million yen per year, and there may be cases where the student is requested to provide documentary proof in order the verify the status of their income.

#### 16. Others

- Selected fellows will be requested to submit a pledge indicating that they will devote themselves to research activities.
- Information regarding selected fellows' names, majors and courses will be published on the University's homepage.
- After the selection has been made, supervisors of selected students will be requested to submit a document which state the education and guidance policies for the students concerned. Information regarding forms, etc., will be made available together with the notification of selection results.

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